

***Who can apply?***

Applicants should be providing education through public/private schools, colleges, universities, or summer programs in Minnesota.

***What kinds of education programs are being funded?***

Regenerative Medicine Minnesota (RMM) is requesting proposals for programs that:

- Improve student knowledge in the foundations of regenerative science and medicine.
- Interest, train, or retain students in careers related to regenerative medicine and science, especially those from underrepresented, rural, or returning veteran populations.

***Are there restrictions on the awards?***

Yes:

- Funding must remain primarily in Minnesota.
- Program must help students from Minnesota.
- If the Program Director of the grant leaves the institution where the award is funded, the institution must name a new Program Director to complete the proposal and notify RMM. If the proposal cannot be completed, funds must be returned to RMM.
- Awarded funds cannot be used for food.

***What criteria are used to evaluate the applications?***

Consider these when writing the proposal:

***1) Goals***

- a. Are the goals of the program clear and realistic?
- b. Does the program have a detailed plan for achieving these goals?
- c. How will achievement of the goals be measured?

***2) Impact***

- a. How will the program recruit participants?
- b. How many students/individuals from Minnesota is this program expected to reach?
- c. How will the impact on the students/individuals be measured?
- d. How does this program impact regenerative science and medicine in Minnesota?

***3) Adequacy of resources to support the program's goals***

- a. Does the program have the resources (staffing, etc.) to achieve its goals?
- b. What other support (financial/material) is provided to this program?
- c. What relevant experience does the program director and other key staff have in science or medical education and/or regenerative medicine?

## **What else should applicants know?**

- For questions, please go to [www.RegenMedMN.org](http://www.RegenMedMN.org), [Frequently Asked Questions](#) page. If you can't find the answer there, email: RegenMedMN@gmail.com
- Maximum request is \$20,000 for grades K-12, \$50,000 for post-secondary education, and \$75,000 for PhD or post-doctoral programs. Grants are for one year. Previous awardees may reapply.
- Awards must be made to an existing institution and not directly to the program director.
- Program Directors can hold a maximum of \$75,000 in Education Awards at one time.
- Indirect costs are required.
- Awards will be announced April 15, 2019.

## **How do I apply?**

The application form can be found online at [www.RegenMedMN.org](http://www.RegenMedMN.org), "Apply for a Grant". Please review the questions below. Before starting the online application form, have the answers and a **single pdf file** of the proposal ready.

### **1. Applicant Information** (*Program Director and Responsible Party*)

- a. Applicant's name
- b. Applicant's position at institution
- c. Applicant's email
- d. Applicant's phone number
- e. Applicant's mailing address

### **2. Institution Information** (*responsible for receiving and disbursing grant funds*)

- a. Institution name
- b. County or counties in which funded program operates (Hennepin, Blue Earth, etc.)
- c. Financial contact name (usually an accountant)
- d. Financial contact email
- e. Financial contact phone number

### **3. Grant Information**

- a. Title
- b. Education level of program (K-12, undergraduate/graduate, PhD/post-doctoral)
- c. Names of key staff on project
- d. Goals (three sentences or less describing the goals of the project in lay language).

### **4. Budget Information**

- a. **Direct** costs requested
- b. **Indirect** costs requested (should be included in the budget at the established NIH-negotiated rate or, in the absence of a federally-negotiated rate, at 10%)

- c. **Total costs** requested (combined direct and indirect costs)
- d. Start date requested (between May 27, 2019, and September 3, 2019)

**5. Proposal**

*Proposals must use 1” margins on all sides, 12 pt Arial font, and a minimum of single line spacing. Please include Program Director name and page number in footer. In order to make the grants easier to review, please follow the format given below and upload as a single pdf file in the following order:*

<p>Pages 1-6 <b>Proposal</b></p>	<ul style="list-style-type: none"> <li>• Describe the plan for the program</li> <li>• Describe who it reaches (age, number of participants, etc.)</li> <li>• Explain how the program plans to recruit participants.</li> <li>• List the goals of the program, and how they will be achieved.</li> <li>• Define how program success will be measured.</li> <li>• Detail how this program impacts regenerative medicine in Minnesota.</li> <li>• Describe where the program will take place and what resources are available there.</li> <li>• List any support (financial/material) this program receives from other sources.</li> <li>• Briefly describe the role(s) of the Program Director and any key staff. If applicable, describe the relevant experience key staff bring to the program.</li> </ul>
<p>Page 7 <b>Budget</b></p>	<p>Budget outline, please use format given on page 4.</p>
<p>As needed <b>Resume</b></p>	<p>Program Director’s CV or resume</p>

**Important Note: RMM is state funded and subject to the Freedom of Information Act (FOIA).**  
*A proposal that results in an RMM award will be available to the public on request, except for privileged information or material that is personal, proprietary or otherwise exempt from disclosure under law. Please highlight information that you feel should be withheld from public disclosure to the extent permitted by law, including the Freedom of Information Act. Without assuming any liability for inadvertent disclosure, RMM will seek to limit disclosure of such information to its employees and to outside reviewers when necessary for merit review of the proposal, or as otherwise authorized by law.*

### Budget Template

<b>Program Name:</b>		
<b>Personnel</b>	<b>Year 1</b>	
<b>Name</b>	<b>Effort</b>	<b>Salary &amp; Fringe</b>
<b>Other Direct Costs</b>		
Supplies		
Services		
Travel		
<b>Total Direct Costs</b>		
<b>Indirect Costs</b> (% by institution)		
<b>TOTAL COSTS</b>		

Justifications for budget items:

Explanation of overlap (if applicable):



REGENERATIVE MEDICINE  
MINNESOTA